



# Parent Council - Sifton

## Meeting Minutes

19 NOVEMBER 2024 / 7:00 PM / Learning Commons

## Attendees

Tawnya Williamson; Sarah Bird; Danielle Braim; Laura Doyle; Tamsin McComb; Jodi Songhurst; Petra Cegiely; Terry Kennedy; Mary-Anne Falk

Regrets: Anne McIntosh; Kathleen McClennan; Patrick McFeely

7:03

## Agenda

### Land Acknowledgement

We acknowledge that Battle River School Division is located on Treaty 6 territory, and that we respect the histories, languages, and cultures of First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our vibrant community.

### Old Business

#### 1. Winter Fundraiser (Tamsin)

- Dates:

- Order deadline: Nov 13 - 195 plants ordered (less ordered than last year; however, may have larger profit margin)
- Delivery/pick-up option: Nov 28th pick-up 3:30-5:30 (Laura; Tamsin); Nov 29th (as back-up) 3:30-4:30 (Pietra; Tawnya)

#### 2. Spring Fundraiser (Laura/Mary-Anne) - Citrus (oranges; grapefruits)

- Results from google survey - low response rate (9 responses; 6 interested)
  - will shelve for now

*Details from Mary-Anne re: citrus orders* - pricing comes out in early January; campaign runs last week of Jan-first 3 weeks in Feb (2 weeks within that time-frame); delivery first 2 weeks in March; 4.5 days before delivery confirm day/time/cheque amount; profit \$12/box (~20 lbs oranges/grapefruit); shipping costs (over 500: free; 500-250: \$1/box; under 250 \$2/box); 2023 - Texas pink grapefruit \$55/case; California navels \$50/case

- Suggestions from survey: Little Ceasars, cookie dough (Mom's Pantry), beef jerky, greeting cards, perogies, coffee (Rolling Hills Coffee Company)
- Labels - Loveable labels -Sifton account still active

- Ideas for other fundraisers: family dance

**Sarah:** to sign up for websites and make spreadsheet re: prices/profits etc. - will review at January meeting

**Mary-Anne:** will provide Petra the information for Loveable labels

**Petra:** will provide information to Dana/Jody about ongoing fundraisers (Loveable labels; bottle depot)

### 3. Art Afternoon (Petra)

- 3 families signed up; addended: 17-18 families (as per Kathleen)
- Carole - would like to borrow school's hula-hoops
- no volunteers signed up; addended: Anne is able to attend as volunteer

**Petra:** liaise with Dana to remind families signed up

### 4. Hot Lunch Update (Sarah) - no updates/concerns; December ordering is live now

### 5. Social Media Campaign (Jody) - ends Nov 25

- Facebook: 25 likes; 39 follows (up 10 likes; 13 followers)
- Instagram: 42 followers (up 12 followers)

**Jody:** will announce winner on social media sites and add to newsletter; will liaise with Tamsin for prize

### 6. Wishlist

- Items have been purchased:
  - Boomwhackers: price unknown; addended \$157.49
  - Tumblebooks: annual \$628.95
    - 8500 over 3 years
    - 2200 over last year

### 7. Council of School Councils - Anne attended virtually;

- may need to change April meeting - conflicting date - will consider at January meeting (just sent out upcoming dates of parent council meetings)

**Jody:** to do survey about the grant about what ACSE funds have been used for

## New Business

### 1. Website Update - Pietra and Terry have updated parent council section

**Tawnya:** to send Terry Kennedy Sept/Oct (previous months) to post

## 2. Delegate Accounts for Shared Gmail Resources

**Tamsin:** to add current parent council members as delegates; keep current account settings

3. Reimbursements - Christen purchased equipment for garden project; Pietra purchased for Boohoo breakfast (total for both ~\$200; reimbursements will be through by next Friday)
  - can purchase on school credit card to avoid in future
  - can fill out paperwork if making regular purchases through Battle River to ease reimbursement issues
4. 2024 ACSE Grant - will wait to review; consider ideas at January meeting

## Principals Report

- Grade 4s and 5s volleyball; bus evacuation practice; halloween carnival and costume parade (good parental/family turn-out); Alyx Urkow received Fortis Grant to expand outdoor program; Remembrance day ceremony; peaceful play month for November

## School Generated Funds Account

- Two changes proposed:
  - Ski Trip (cancel account) - would like to move balance from Ski Trip (PLUS \$638.43) to Yearbook (MINUS \$629.74)
    - at least 2 years of deficits for yearbook - parent council requested more information re: cost of yearbooks, process for ordering, and how funds are allocated to avoid future deficits
  - Hot Lunch - balance PLUS \$3,762.79
    - would like to expand scope of category to supplement student fees for extra-curricular activities and field trips in order to be more accessible

Mary-Anne motioned to approve proposed changes; Sarah seconded; approved.

## Annual Education Results Report 2024-2025

- Terry Kennedy shared; results will be available on the website when completed

## Action Items

1. Please see sections above (labeled with [name/blue font](#)) for actions prior to next meeting
2. December email will be sent Dec 6 - deadline for information to Mme Grant by Dec 2!

## Next Meeting: January 21; 7:00pm

**New business items:** yearbook process review; food allergy week/month; request School Generated Funds - updated to Dec 2024 (if possible)

Upcoming dates:

- Feb 18
- Mar 18
- Apr 15
- May 20
- Jun 17

Adjourned 8:45pm