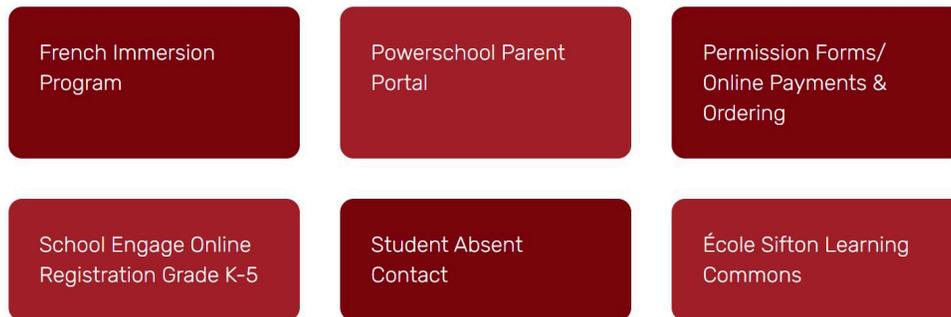


Navigating PowerSchool for Parents

Step 1: Visit the Ecole Sifton School [Website](#)

Step 2: Bottom of the homepage you find the **Red Blocks**--> select **PowerSchool Parent Portal**



Step 3: You will find the PowerSchool Login Screen

A screenshot of the PowerSchool SIS login interface. At the top is a dark blue header with the PowerSchool SIS logo. Below the header is the 'Parent Sign In' section, which includes a 'Sign In' button and a 'Create Account' button. There are input fields for 'Username' and 'Password'. A link for 'Forgot Username or Password?' is located below the password field. A 'Sign In' button is positioned to the right of the password field. Below this is the 'Student Sign In' section, which contains a text box with the instruction 'Students - Click the button to sign in. You will be redirected to the Student sign in page.' and a 'Student Sign In' button.

Step 4: Log into PowerSchool. Username is **Firstname.Lastname**

Once you have logged into the webpage, your children will be listed on the top left. The grey menu on the side shows you available options to explore. Just make sure you select a child from the top left (*shown as 1, 2 & 3*)

1 2 3

Navigation

- Grades and Attendance
- Class Assignments
- Grade History
- Historical Grades
- Email Notification
- Teacher Comments
- Forms
- My Schedule
- School

Grades and Attendance: Student's Name

Grades and Attendance Standards Grades

Exp	Attendance By Class														S1	S2	Y1	Absences	Tardies
	Last Week					This Week					Course								
	M	T	W	H	F	M	T	W	H	F									
AM-PM(1-5)											Gr 1-2 Home Room Email [redacted] - Rm: 2E	[i]	[i]	[i]	0	0			
ELE(1-5)	Learning Behaviour - Participation Email [redacted] - Rm: 4	[i]	[i]	[i]	0	0			
ELE(1-5)	Learning Behaviour - Social Resp Email [redacted] - Rm: 4	[i]	[i]	[i]	0	0			
ELE(1-5)	Learning Behaviour - Work Ethic Email [redacted] - Rm: 4	[i]	[i]	[i]	0	0			
ELE(1)	Gr 2 Social Studies	[i]	[i]	[i]	0	0			

Step 5: The menu bar on the left hand side is how you will navigate within PowerSchool. Common used selections will be **School Fees and Forms--> located is the Permission Forms, Hot Lunch and School Fees** and **SchoolEngage--> Yearly Verification Form.**

-  Demographic Info
-  School Bulletin
-  Account Preferences
-  School Fees and Forms 
-  SchoolEngage 
-  Report Card

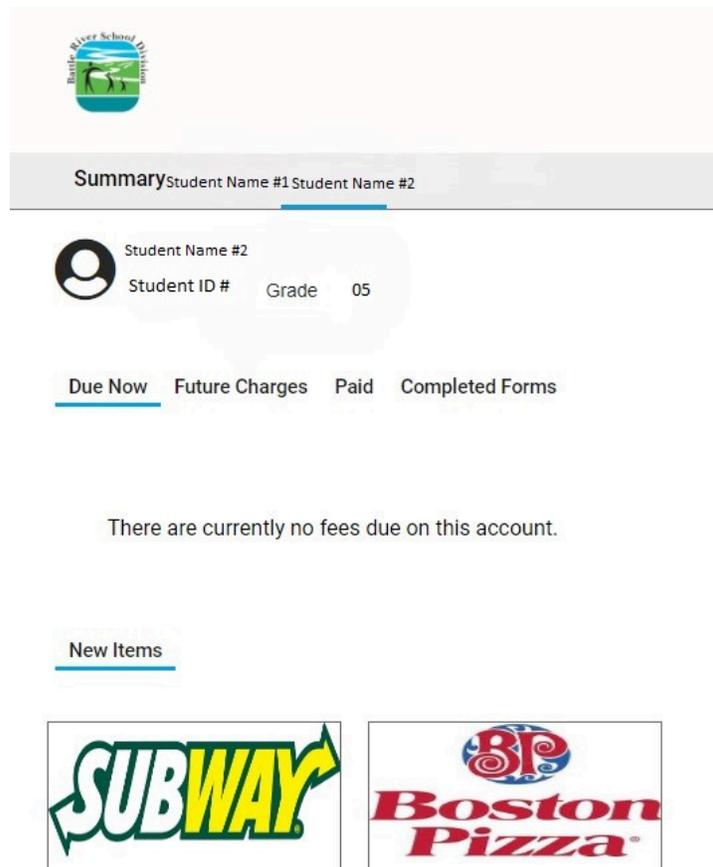
School Fees and Forms -Student Quick Pay Webpage

By selecting this option in PowerSchool you will be taken to a different webpage. It should look like this on the homepage:



Student ID	Name	Grade	School	Due
31xxxxxxx	Student Name #1	01	Sifton School	\$0.00
31xxxxxxx	Student Name #2	05	Sifton School	\$0.00

Choosing a Student under the Summary Header- allows you to view any fees or permission forms that need to be done for that Student. Permission forms and hot lunch will be listed at the bottom of the student page. There can be multiple headers such as New Items, Consent Forms & others.



SchoolEngage

Selecting the SchoolEngage options in PowerSchool will take you to the webpage we use to register new students or by doing the yearly Student Verification Form - this form is there to allow parents to make any changes to contacts and contact information for the students. This

form also helps inform the school of any medical concerns and by answering our FOIP and Technology Agreements in regards to students in our schools.

The screenshot displays the SchoolEngage Home dashboard. On the left is a dark sidebar with the SchoolEngage logo and navigation options: Home, My Calendar, Students, Add Student, and Help. The main content area has a blue header with the word "Home". Below the header are two panels. The top panel, titled "Notifications", contains a message: "No notifications, try Refresh .". The bottom panel, titled "Forms", includes a "Group By: Category" dropdown menu and a message: "No forms, try to refresh .". Both panels have refresh, close, and share icons in their top right corners.